



January 1, 2008

The Painesville Community Improvement Corporation  
extends a cordial invitation to participate in the:

**2008 Party In The Park**  
**Friday – Sunday**  
**July 18, 19 & 20, 2008**

Painesville  
Community  
Improvement  
Corporation:

Tom Faehnle  
President

Scott Maharsky  
1<sup>st</sup> Vice  
President

Fred Wells  
2<sup>nd</sup> Vice  
President

Pam Harting  
Treasurer

Joel Guthleben  
Secretary

Members

Mark & Gerri  
Beaumier

Colleen Berg

Cathy Bieterman

Barb Britt

Lou Falk

Gary Fisher

Debra Fitzgerald

Kay Grice

Paul Hach

Karen Hahl

Lee Homyock

Beth Horvath

Jeff Koski

Bonnie Landers

Jean Manary

Ken Marcinko

Linda Reed

Kip Smead

Dan Smith

Lynn Vandevort

Kristina Tucci

Elaine Waytes

Helen Wells

*Party In The Park* is hosted by the Painesville Community Improvement Corporation (PCIC) which is a not for profit, community based organization. All the proceeds from this fundraising event will benefit the citizens of Lake County through PCIC's various programs. Attendance has grown to a record 45,000 during the three-day event. *Party In The Park* is held rain or shine, and records show that people from all over the state attend.

We are proud to say that we are the largest free local event hosting more than 30 bands for non-stop music, an inclusive Kids Zone for kids 5 to 14 year of age featuring huge inflatable activities and crafts as well as community activities, viewing of independent films, Artist booths, local business booths and possible car and motorcycle show. We offer a wide variety of foods to enjoy with the family and a beer garden for the adults.

We hope that your organization will participate in this year's event. Because *Party In The Park* has grown into such a popular event, **space is very limited.** **We ask that you complete the application process as soon as possible.**

All applicants participating in *Party In The Park* are required to submit their application, proof of insurance and fees according to the following deadlines.

**Food Vendors:** **April 15, 2008**

**Tent rentals, Games & Amusements:** **May 15, 2008**

Make checks payable and mail to:  
PCIC – *Party In The Park*  
P.O. Box 415  
Painesville, OH 44077

For further information and an application suggest your check our website first at: [www.PainesvillePartyInThePark.com](http://www.PainesvillePartyInThePark.com) or contact: Scott Muharsky at (440) 346 0097 or Pam Harting at (440) 354-7599.

**Receipt of application, proof of insurance and fees does not constitute acceptance. The PCIC reserves the right to refuse, in whole, or in part, the participation of an exhibitor, amusement or food vendor.**

**2008 *Party In The Park* Food Vendors  
Application Form**  
Contracts/details at: [www.PainesvillePartyInThePark.com](http://www.PainesvillePartyInThePark.com)

The Painesville Community Improvement Corporation (PCIC) leases to the undersigned party space on their grounds to be used during the 2008 *Party In The Park* from Friday, July 18 to Sunday, July 20, 2008.

Business/Organization: \_\_\_\_\_ Phone: (\_\_\_\_) \_\_\_\_\_

Contact Person: \_\_\_\_\_ Fax: (\_\_\_\_) \_\_\_\_\_

Address: \_\_\_\_\_ City/State/Zip: \_\_\_\_\_

Email Address: \_\_\_\_\_ Cell: (\_\_\_\_) \_\_\_\_\_

**Please fill out 1 contract and one diagram per trailer.**

**Food Trailer (One Roadway Location)**

**\$400.00 x 1 = \$400.00**

Water Hookup: We provide 1 water spigot per food trailer. You are required to supply your own hoses.

Waste Water: You are required to supply your own "blue boy" (portable wastewater container). A manhole cover will be opened at the end of each night for dumping. NO ONE is permitted to dump wastewater into the streets! If you dump into the street you will be told to leave the event that evening – no refund will be given.

Electrical: **Please complete the enclosed diagram regarding electrical requirements.** You are required to supply your own 220 plug.

We are limiting ALL vendors to a maximum of three (3) food items and a beverage. List below what your three food items are. Fill out 1 contract per trailer.

1) \_\_\_\_\_ 2) \_\_\_\_\_

3) \_\_\_\_\_ Beverage: \_\_\_\_\_

Are you willing to donate food and/or beverages to the event volunteers during the event? If yes:

Items to be donated: \_\_\_\_\_ number of items per day: \_\_\_\_\_.

I/we have read all the regulations of the Painesville Community Improvement Corporation (PCIC) relating to *Party In The Park* and the City of Painesville relating to the use of Veteran's Memorial Park and acknowledges that I/we will comply fully with same, and hereby make application as a vendor/concessionaire. I/we hereby assume all risks and hazards incidental to the conduct of this activity, and do further hereby release, absolve, indemnify and hold harmless the PCIC and the City of Painesville. This privileged contract is sold subject to all local necessary inspections, City Ordinances and the rules and regulations of the *Party In The Park*.

Check # \_\_\_\_\_

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Balance \$ \_\_\_\_\_

Ins. Enclosed: \_\_\_\_\_

**Application Deadline April 15, 2008**

**A Non-Refundable minimum deposit of 50% is required upon submitting this contract.  
Balance Due prior to set up day Thursday, July 17, 2008.**

**Painesville Community Improvement Corporation (PCIC)**  
**www.PainesvillePartyInThePark.com**

**Party In The Park Privilege Contract**  
(Amusements, Exhibitors & Food Concessionaires)

**This contract is subject to the following stipulations:**

1. All payments are due and payable in the following manner: A non-refundable deposit, minimum of 50% due upon submitting contract. **Balance to be paid to the *Party In The Park Committee* designee before you can setup on Thursday.**
2. All amusements, exhibitors and food concessionaires must be covered by **liability insurance.** Proof of insurance must be submitted with application, or provided to the *Party In The Park Committee* designee prior to set up.
3. Amusements, Exhibitors & Food Concessionaires are **NOT permitted to arrive prior to 5:00 pm on Thursday.**
4. This contract becomes null and void if not set up prior to 11:00 am on Friday.
5. All amusements, exhibitors and food concessionaires are to vacate the premises within one hour after the closing of the event each night.
6. All amusements and food concessionaires shall remain open the entire day until 11:00 pm. All **TENT exhibitors must remain open until 9:00 pm each night.** NO vendor may close before 9:00 pm on Sunday night.
7. All amusements, exhibitors & food concessionaires must meet the rules and regulations set by the Fair Board of the State of Ohio, the Lake County Health Department and the City of Painesville Fire Prevention Bureau.
8. Both parties shall mutually agree that the ***Party In The Park Committee*** shall have full authority in the placement of all participants and the operation thereof.
9. All amusements, exhibitors and food concessionaires shall keep their area neat and clean at all times. The ***Party In The Park Committee***, or its designee shall do trash pick up at our site.
10. Food concessionaires are responsible for acquiring their own food service license and must abide by the rules and regulations under such license. The PCIC shall not be held responsible for any violation to that contract. Questions regarding the food service license and regulations can be addresses by the Lake County General Health District (440) 350-2543.

**Painesville Community Improvement Corporation (PCIC)**  
**Party In The Park Privilege Contract (Page 2)**  
(Amusements, Exhibitors & Food Concessionaires)

11. All amusements, exhibitors and food concessionaires must also observe the following **City of Painesville regulations** for the *Party In The Park*.
- Automobiles or other vehicles will be permitted on Veteran's Memorial Park property **ONLY** for such time is required to unload or set up displays, booths or apparatus pertinent to the concession, except for trailers, vans, automobile units used exclusively for vending purposes. Vehicles must enter and leave by designated concrete sidewalks. Cars and trucks used to move such units will be instructed to park in special parking areas.
  - Any damage to the parks turf, plants, shrubs, flowers, benches, signs, monuments, trash containers, water fountains or other property will be the liability of the exhibitor or concessionaire.
  - Fires shall be permitted only in approved cooking units, located at designated areas. Open fires for cooking shall be limited to charcoal or charcoal products only. Charcoal fires shall be extinguished and disposed of only in designated containers. Each concessionaire **MUST PROVIDE THEIR OWN CONTAINERS AND HAUL AWAY ASHES DAILY.**
  - Concessionaires shall provide adequate and sanitary wastewater disposal through holding tanks or other means. The City will designate one wastewater disposal site, and dumping times will be posted. Such wastewater must be disposed of in the designated sanitary sewer only. Vendors dumping into the street or other non-approved locations may be cause for shut down and assessment of fines.

**All amusements, exhibitors and food concessionaires must pick up paper and debris around their stands or booths at the close of each evening or at any time, it is necessary.**

**PLEASE NOTE**

Receipt of application, fees and insurance does not constitute acceptance. The PCIC reserves the right to refuse, in whole or part, participation of an amusement, exhibitor or food concessionaire. Failure to comply with any part of this contract shall constitute grounds for denial of consideration for privilege in the following year.

**If you know of anyone interested in participating in Party in the Park, additional information and contracts are available on our website at**  
**[www.PainesvillePartyInThePark.com](http://www.PainesvillePartyInThePark.com)**

# ALL BLANKS MUST BE FILLED IN (One Drawing per Trailer)

Actual WIDTH of trailer: \_\_\_\_\_ ft.  
**NOT** including Awning!

Actual LENGTH of trailer: \_\_\_\_\_ ft  
**NOT** including Awning or Hitch!

We **MUST** have accurate sizes – NO ESTIMATING or ADDING ON – space is VERY limited !  
Please **DRAW IN** where your awnings are & where you serve from – this will determine the direction in which we place you.

Is your trailer hitch removable? \_\_\_\_\_ if not, how far does it stick out from your trailer? \_\_\_\_\_

Electrical Requirement 110 \_\_\_\_\_ or 220 / 50 AMPS \_\_\_\_\_ or 220 / 70 AMPS \_\_\_\_\_  
You are required to supply the correct plug to fit our electrical boxes. No direct hookups unless pre arranged.

Our space is limited. We will try to provide an on-site space for you supply truck. You will be notified is this is possible.

Do you have a supply truck or trailer? \_\_\_\_\_ If yes, please give the size: \_\_\_\_\_

Does the supply truck or trailer need electric? \_\_\_\_\_

Electrical Requirement 110 \_\_\_\_\_ or 220 / 50 AMPS \_\_\_\_\_ or 220 / 70 AMPS \_\_\_\_\_

