

**The Painesville City Improvement Corporation  
extends a cordial invitation to participate in the:**

**2008 Party In The Park  
Friday – Sunday  
July 18<sup>th</sup>, 19<sup>th</sup> and 20<sup>th</sup> 2008**

Party In The Park is hosted by the Painesville Community Improvement Corporation (PCIC) which is a not for profit, community based organization. All the proceeds from this fundraising event will benefit the citizens of Painesville City through PCIC's various programs. Attendance has grown to a record 40,000 during the three-day event. Party In The Park is held rain or shine, and records show that people from all over the state attend.

We are proud to say that we are the largest free local event hosting more than 30 bands for non-stop music, a wonderful Kids Zone for kids 5 to 14 year of age featuring huge inflatable activities, an antique car show, craft booths and local business booths. We offer a wide variety of foods to enjoy with the family and a beer garden for the adults.

We hope that your organization will participate in this year's event. Because Party In The Park has grown into such a popular event **space is very limited. We ask that you complete the application process as soon as possible.**

All applicants participating in Party In The Park are required to submit their application, proof of insurance and fees according to the following deadlines.

**Food Vendors: April 15, 2008**

**Tent rentals, Games & Amusements: May 15, 2008**

Make checks payable and mail to: PCIC – Party In The Park  
P.O. Box 415  
Painesville, OH 44077

For further information we suggest your check our website first at: **[www.PainesvillePartyInThePark.com](http://www.PainesvillePartyInThePark.com)**  
Or contact: Pam Harting at (440) 354-7596

Receipt of application, proof of insurance and fees does not constitute acceptance. The PCIC reserves the right to refuse, in whole, or in part, the participation of an exhibitor, amusement or food vendor.

**Painesville Community Improvement Corporation (PCIC)**  
**www.PainesvillePartyInThePark.com**

**Party In The Park Privilege Contract**  
(Amusements, Exhibitors & Food Concessionaires)

**This contract is subject to the following stipulations:**

1. All payments are due and payable in the following manner: A non-refundable deposit, minimum of 50% due upon submitting contract. Balance to be paid to the *Party In The Park Committee designee* before you can setup on Thursday.
2. All amusements, exhibitors and food concessionaires must be covered by **liability insurance**. Proof of insurance must be submitted with application, or provided to the *Party In The Park Committee designee* prior to set up.
3. Amusements, Exhibitors & Food Concessionaires are **NOT permitted to arrive prior to 5:00 pm on Thursday.**
4. This contract becomes null and void if not set up prior to 11:00 am on Friday.
5. All amusements, exhibitors and food concessionaires are to vacate the premises within one hour after the closing of the event each night.
6. All amusements and food concessionaires shall remain open the entire day until 11:00 pm. All **TENT exhibitors must remain open until 9:00 pm each night.** NO vendor may close before 9:00 pm on Sunday night.
7. All amusements, exhibitors & food concessionaires must meet the rules and regulations set by the Fair Board of the State of Ohio, the Lake County Health Department and the City of Painesville Fire Prevention Bureau.
8. Both parties shall mutually agree that the *Party In The Park Committee* shall have full authority in the placement of all participants and the operation thereof.
9. All amusements, exhibitors and food concessionaires shall keep their area neat and clean at all times. The *Party In The Park Committee*, or its designee shall do trash pick up at our site.
10. Food concessionaires are responsible for acquiring their own food service license and must abide by the rules and regulations under such license. The PCIC shall not be held responsible for any violation to that contract. Questions regarding the food service license and regulations can be addresses by the Lake County General Health District (440) 350-2543.

11. All amusements, exhibitors and food concessionaires must also observe the following **City of Painesville regulations** for the Party In The Park.

- Automobiles or other vehicles will be permitted on Veteran's Memorial Park property ONLY for such time is required to unload or set up displays, booths or apparatus pertinent to the concession, except for trailers, vans, automobile units used exclusively for vending purposes. Vehicles must enter and leave by designated concrete sidewalks. Cars and trucks used to move such units will be instructed to park in special parking areas.
- Any damage to the parks turf, plants, shrubs, flowers, benches, signs, monuments, trash containers, water fountains or other property will be the liability of the exhibitor or concessionaire.
- Fires shall be permitted only in approved cooking units, located at designated areas. Open fires for cooking shall be limited to charcoal or charcoal products only. Charcoal fires shall be extinguished and disposed of only in designated containers. Each concessionaire **MUST PROVIDE THEIR OWN CONTAINERS AND HAUL AWAY ASHES DAILY.**
- Concessionaires shall provide adequate and sanitary wastewater disposal through holding tanks or other means. The City will designate one wastewater disposal site, and dumping times will be posted. Such wastewater must be disposed of in the designated sanitary sewer only. Vendors dumping into the street or other non-approved locations may be cause for shut down and assessment of fines.

**All amusements, exhibitors and food concessionaires must pick up paper and debris around their stands or booths at the close of each evening or at any time it is necessary.**

**PLEASE NOTE**

Receipt of application, fees and insurance does not constitute acceptance. The PCIC reserves the right to refuse, in whole or part, participation of an amusement, exhibitor or food concessionaire. Failure to comply with any part of this contract shall constitute grounds for denial of consideration for privilege in the following year.

**If you know of anyone interested in participating in Party in the Park, additional information and contracts are available on our website at [www.PainesvillePartyInThePark.com](http://www.PainesvillePartyInThePark.com)**

**2008 Party In The Park Food Vendor Application**

**additional contracts/details at: [www.PainesvillePartyInThePark.com](http://www.PainesvillePartyInThePark.com)**

The Painesville City Improvement Corporation (PCIC) leases to the undersigned party space on their grounds to be used during the 2008 Party In The Park from Friday, July 18<sup>th</sup>. to Sunday, July 20<sup>th</sup>. 2006.

Business Name: \_\_\_\_\_ Phone: (\_\_\_\_) \_\_\_\_\_

Contact Person: \_\_\_\_\_ Fax (\_\_\_\_) \_\_\_\_\_

Address: \_\_\_\_\_ City/State/Zip: \_\_\_\_\_

E Mail: \_\_\_\_\_ Cell: (\_\_\_\_) \_\_\_\_\_

**1 Roadway Location \$400.00**  
**Please fill out 1 contract per trailer.**

A Non Refundable deposit 50% is due upon signing of contract along with Proof of Insurance.  
Balance due prior to set up day Tuesday, April 15<sup>th</sup> 2008.

**Make checks payable and mail to:** PCIC – Party In The Park, P.O. Box 415, Painesville, OH 44077

Electric required \_\_\_\_\_ 110 volt Plug hookup, Need \_\_\_\_\_ outlet(s) **OR** \_\_\_\_\_ 220 volt Plug hookup.

Water Hookup: We provide 1 water spicket per food trailer. You are required to supply your own hoses.

Waste Water: You are required to supply your own “blue boy” (portable waste water container). A manhole cover will be opened at the end of each night for dumping. NO ONE is permitted to dump waste water into the streets!! If you dump into the street you will be told to leave the event that evening – no refund will be given.

Hot Charcoal: No dumping of charcoal is permitted in the lawn or in the trash containers. We will notify you as to the proper dumping location for ashes.

We are limiting ALL vendors to a maximum of three (3) food items and a beverage. List below what your three food items are. Fill out 1 contract per trailer.

1) \_\_\_\_\_ 2) \_\_\_\_\_

3) \_\_\_\_\_ Beverage: \_\_\_\_\_

The PCIC and additional staff are all volunteers, are you willing to donate food and/or beverages to the volunteers during the event?

If yes: Item to be donated: \_\_\_\_\_ number of items per day: \_\_\_\_\_.

I/we have read all the regulations of the Painesville Community Improvement Corporation (PCIC) relating to Party In The Park and the City of Painesville’s relating to the use of Veteran’s Memorial Park and acknowledge that I/we will comply fully with same, and hereby make application as a vendor/concessionaire. I/we hereby assume all risks and hazards incidental to the conduct of this activity, and do further hereby release, absolve, indemnify and hold harmless the PCIC and the City of Painesville.

This privileged contract is sold subject to all local necessary inspections, City Ordinances and the rules and regulations of the Party In The Park.

Check # \_\_\_\_\_

\_\_\_\_\_  
Signature Date Balance \$ \_\_\_\_\_

Ins. Enclosed: \_\_\_\_\_

www.PainesvillePartyInThePark.com

**ALL BLANKS MUST BE FILLED IN**

Actual WIDTH of trailer: \_\_\_\_\_ ft. Do you have a supply truck or trailer?

\_\_\_\_\_ **NOT** including Awning!

If yes, please give the size: \_\_\_\_\_

Actual LENGTH of trailer: \_\_\_\_\_ ft

**NOT** including Awning or Hitch! Does the supply truck or trailer need electric?

\_\_\_\_\_

We **MUST** have accurate sizes – **NO ESTIMATING** or **ADDING ON** – space is **VERY** limited!

Please **DRAW IN** where your awnings are & where you serve from – this will determine the direction in which we place you.

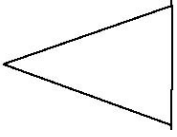
Is your trailer hitch removable? \_\_\_\_\_ if not, how far does it stick out from your trailer? \_\_\_\_\_

Trailer Length \_\_\_\_\_

Draw in your awnings & serving area.

Show awning size.

Trailer Length \_\_\_\_\_



Trailer Width

Draw in your awnings & serving area.



Show awning size.