



March 15, 2008

Painesville
Community
Improvement
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Dear Artist:

In the heart of Lake County lies a community park where tens of thousands of people from all walks of life have gathered for an entire weekend packed with a veritable smorgasbord of entertainment for the past 28 years. Last year we attracted more than **45,000 attendees** and that was with a rain day. We expect to exceed 45,000 – 50,000 attendees this July.

The park is Veteran's Park in downtown Painesville, and the gathering is the ***Party In The Park***, Ohio's largest free music festival. It will be held on July 18, 19 & 20th.

And we want *you* to be a part of it. On the 20 we will be hosting an exhibitor show. In the past, we have had a few exhibitors that called us for a booth. This year we are expanding that area and in 2008 we will have a juried show. Booth location preference for the 2008 show will be given to those exhibitors attending 2008 Willoughby Art Show scheduled for July 19, 2008. We have allotted 25 booths for this year.

The Painesville Community Improvement Corporation is a non-profit group of volunteers committed to improving the quality of life and business in Lake County. The ***Party In The Park*** is our biggest event of the year, allowing us to give back to our community and surrounding area. All proceeds of the event are given back to Lake County in the form of special community events, beautification programs and community grants. To date our \$167,000 in grants have gone to organizations such as DART, Big Brothers/Big Sisters, Habitat for Humanity, the Salvation Army, the YMCA, and so many more. We paid for amplification systems for the hearing and ADD impaired students for elementary schools, the irrigation system for Veteran's Park, replacement picnic tables for the Jack Britt Recreation Park after the summer flooding, GED text books, youth wrestling uniforms and most recently a replacement thermal imaging rescue equipment for the fire department.

The following page is the application to participate and outlines the rules, hours etc. We would appreciate reservations received by us no later than May 15th.

Thank you for your willingness to be a part of our vision.

Sincerely,

The ***Party In The Park*** Committee

Pam Harting, Event Chairperson, (440) 344-1769
Colleen Berg, Event Co-Chair and Community Events Chair (440) 725 1982
Tom Faehnle, Sponsorship Chair, (440) 352 0212
Gabe Cicconetti, Entertainment Chair
Scott Muharsky, Tent Rental Chair, (440) 346 0097

2008 Party In The Park Arts Application and Contract

The juried event is scheduled for Sunday but... you are welcome to join us for one, two or all three days.

Dates: Friday, July 18 thru Sunday, July 20, 2008 – 12pm until 8pm

Place: Veterans Park – Downtown Painesville, OH 44077

Set up: 9am-11am **Tear Down:** Sunday, July 22, 8pm **Art Event Hours** 11-8 Daily

Cost: \$75 per day or \$150 for two or more days.

(Friday 7/20 is available as an early bird day and is inclusive in the weekend price. Three days for the price of two!)

Space: 10x10. **Bring your own 10x10 tent, tables, chairs and display props. Tent rental is available.**

Electricity will be available. You must supply your own extension cord. Food & restroom facilities are available on site. Floaters will be available to give exhibitors breaks throughout the festival.

Responsibility and Security: We have 24 hour security walking the park throughout the day and night however but cannot guarantee your individual items. By acceptance of this agreement, the exhibitor expressly releases the Painesville Community Improvement Corporation, *Party In The Park* committee and the City of Painesville of any and all liability for any damage, injury or loss to any person or goods from any cause.

Rules: Exhibitors shall not assign, share or sublet all or any part of their assigned space. Exhibitors will not nail, screw or otherwise attach anything to columns, trees, etc. All trash must be put in the area trash containers. PCIC reserves the right to determine suitability of items for sale and/or show. All items for sale are to be personally handcrafted. No radio or music is to be played as bands will be playing throughout the festival. Committee reserves the right to limit number of participants in similar item categories. Special requests must be made at the time application is submitted. Questions may be sent to email: Colleen319@sbcglobal.net.

Application Deadline May 15, 2008

**A Non-Refundable minimum deposit of 50% is required upon submitting this contract,
Balance due by July 11.**

Make checks payable and mail to: PCIC – Party In The Park, P.O. Box 415, Painesville, OH 44077

Name of Artist/Business: _____

Address: _____

Phone: _____ **Cell:** _____ **Email Address:** _____

Type of Items for Sale: _____

Quantity of 10x10 spaces _____ **@ Weekend Price of \$150.00 = \$** _____

Quantity of 10x10 spaces _____ **@ Daily Price of \$75.00 = \$** _____

Indicate Participation Dates _____

I/we have read all the regulations of the Painesville Community Improvement Corporation (PCIC) relating to *Party In The Park* and the City of Painesville relating to the use of Veteran's Memorial Park and acknowledge that I/we will comply fully with same, and hereby make application as a vendor/exhibitor. I/we hereby assume all risks and hazards incidental to the conduct of this activity, and do further hereby release, absolve, indemnify and hold harmless the PCIC and the City of Painesville. This privileged contract is sold subject to all local necessary inspections, City Ordinances and the rules and regulations of the *Party In The Park*.

Check # _____

Signature

Date

Balance \$ _____

Painesville Community Improvement Corporation (PCIC)
Party In The Park Privilege Contract (Page 2)
(Amusements, Exhibitors & Food Concessionaires)

1. All amusements, exhibitors and food concessionaires must also observe the following **City of Painesville regulations** for the ***Party In The Park***.
 - Automobiles or other vehicles will be permitted on Veteran's Memorial Park property ONLY for such time is required to unload or set up displays, booths or apparatus pertinent to the concession, except for trailers, vans, automobile units used exclusively for vending purposes. Vehicles must enter and leave by designated concrete sidewalks. Cars and trucks used to move such units will be instructed to park in special parking areas.
 - Any damage to the parks turf, plants, shrubs, flowers, benches, signs, monuments, trash containers, water fountains or other property will be the liability of the exhibitor or concessionaire.
 - Fires shall be permitted only in approved cooking units, located at designated areas. Open fires for cooking shall be limited to charcoal or charcoal products only. Charcoal fires shall be extinguished and disposed of only in designated containers. Each concessionaire **MUST PROVIDE THEIR OWN CONTAINERS AND HAUL AWAY ASHES DAILY.**
 - Concessionaires shall provide adequate and sanitary wastewater disposal through holding tanks or other means. The City will designate one wastewater disposal site, and dumping times will be posted. Such wastewater must be disposed of in the designated sanitary sewer only. Vendors dumping into the street or other non-approved locations may be cause for shut down and assessment of fines.

All amusements, exhibitors and food concessionaires must pick up paper and debris around their stands or booths at the close of each evening or at any time it is necessary.

PLEASE NOTE

Receipt of application, fees and insurance does not constitute acceptance. The PCIC reserves the right to refuse, in whole or part, participation of an amusement, exhibitor or food concessionaire. Failure to comply with any part of this contract shall constitute grounds for denial of consideration for privilege in the following year.

**If you know of anyone interested in participating in *Party In The Park*,
additional information and contracts are available on our website at
www.PainesvillePartyInThePark.com**